

**Cayton Parish Council**  
**Ordinary meeting 18<sup>th</sup> November 2014 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, Hood, O'Pray & Seaward, Councillors Mrs Gregory, Mrs Hudson & Mrs Liley. Borough Councillor Simon Green. Sgt Craig Regan NY Police, 2 members of the public & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **219/14**
  
2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillors Mrs Swiers declared an interest in agenda item12. It was **RESOLVED the declaration be noted.** **220/14**
  
3. **Apologies** – had been received from Councillor Mrs Kelly. It was **RESOLVED the apology was accepted.** **221/14**
  
4. **Public Participation** – one member of the public updated the members with his problems regarding anti-social behaviour; the other member of the public from CRAG advised the members their AGM is to be held on 25<sup>th</sup> November & he asked for information about the Barratt site building conditions. Having been informed as to what the members know, he left the meeting.
  
5. **Police Report** The report had been circulated prior to the meeting. Sgt Craig Regan was in attendance. He was welcomed to the meeting. He explained the crime figures shown significant increases due to the change in recording laid down by the government. Initiatives at present relate to Crime safety checks for elderly people & Community Speed Watch. Parking on Sundays on Station Road due to football at CPFA was discussed, Craig agreed he would try & help but would only be able to deal with cars causing an obstruction. It was also **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **222/14**  
**Craig was thanked for attending and he left the meeting.**
  
6. **Reports from Borough & County Councillors** Councillor Blackburn reported temporary repairs have been undertaken on Carr Bridge, slurry sealing has been done around the village. NYCC continue to ask Barratts to carry out works needed on Station Road. No news on the bus route or location of the bus shelter. Borough Councillor Simon Green reported the pipe from McCain out to Wheatcroft is to be replaced. **It was RESOLVED that the councillors be thanked for their reports.** **223/14**
  
7. **Minutes to receive, approve & sign the minutes of:** - Full Council meeting held 21<sup>st</sup> October 2014. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **224/14**
  
8. **Filming of meetings The Openness of Local government Regulations 2014** a report from the clerk had been circulated prior to the meeting. The council **Resolved to adopt Rules for the Effective Management of Recording at Cayton Parish Council Meetings.** **225/14**
  - b) The council **Resolved to amend Standing Order 3L by replacing the text:-**  
**“Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council’s consent” with:**  
**“The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but that recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity.”** **226/14**
  - c) The council **Resolved not to record/film its meetings.** **227/14**
  - d) In view of “c” above no budget is required.

## 9. Planning:- members

- a) Received the minutes of the meeting held 12<sup>th</sup> November 2014. It was **RESOLVED** that the **Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolution 213/14 to 218/14 being accepted by the full Council and action taken thereon as necessary.** 228/14

The following matters were discussed

- Cayton School- as the unit is on site the application will need re advertising & re consulting.
  - 71 West Garth - Councillor Blackburn had spoken to the planners about the work, a building investigation form is to be submitted to SBC.
  - Glass recycling banks on The Star car park - as glass is now collected in resident's bins, the clerk is to find out if there is still a need for these.
- b) **Barratts** Councillor Hood reported some progress has been made with the Beck Hole watercourse ditch. Barratts have agreed to clean it out in the next 2 weeks. The fence by the pump house has been vandalised.

## 10. Village Maintenance members:-

- a. received & discussed a report on grass cutting for 2014/2015 season. It was **RESOLVED** a letter would be sent to SBC advising we are not satisfied that the last grass cut was at the end of September which differs with the schedule of works provided. 229/14
- b. Councillor O'Pray discussed the following with the members:-
- **North Lane Tree** work it was **RESOLVED** work on the tree could be carried out at a cost of £50 plus VAT.
  - **Replacement Churchyard tree** the church have requested an oak. The cost of planting will be discussed at the December meeting.

## 11. Recreation & Amenities members:-

- a) Councillor Mrs Liley reported on the successful Bonfire & Firework event. A meeting of the committee is arranged for 1<sup>st</sup> December.

## 12. Finance – members received reports on:-

- **Cuts to Grass cutting payments by NYCC** – a substantial reduction in the payment to be received from NYCC. It was **RESOLVED** a letter would be sent to NY County Councillor Blackburn expressing our concerns about the reduction. He will take this forward to the NYCC Executive members.
- **Jubilee Hall insurance** a report by the clerk had been circulated prior to the meeting. After discussion it was **RESOLVED:-**
  - to approve having the Insurance Valuation done at a cost of £250 plus VAT. 230/14
  - to approve payment of the insurance premium of £641.33. 231/14
  - that the flat roofs at the hall are inspected by a qualified builder in line with the conditions of the policy. 232/14
- **Office equipment** a report by the clerk had been circulated prior to the meeting. After discussion it was **RESOLVED:-**
  - A colour printer could be purchased at a maximum cost of £150. 233/14
  - An office heater could be purchased at a maximum cost of £50. 234/14
- **Schedule of payments** the November schedule of payments had been circulated prior to the meeting. It was **RESOLVED** that the figures totalling £3,670.03 be approved & paid with £1,000 transfer from the interest account to the cheque account. 235/14

13. **May 2015 Elections** a report had been circulated prior to the meeting. If a vacancy arose between now and the elections the position would not be filled.

14. **Dog bin/Seat Old A165** a report had been circulated prior to the meeting. After discussion it was **RESOLVED** a bin would be purchased at a cost of £304.75 plus VAT plus installation £25 and that emptying costs would be paid. 236/14  
Councillor Blackburn will liaise with Dave Swiers about locating the new seat.

- 15. Allotments** the letter sent to plot holder 15 at Killerby had been circulated prior to the meeting.
- 16. Street Lighting Energy reduction programme** the members received the reply from NYCC in response to the reply made about the proposed switch off of street lights in the village.
- 17. Parking on Station Road** had been discussed earlier in the meeting with the police.
- 18. Cemetery** Councillor Hood reported he has spoken with SBC. Test digs are needed to establish if the area we are looking at is suitable. After discussion it was **RESOLVED a price can be obtained for undertaking the work needed.** **237/14**
- 19. Snow Plan** Councillor Hood reported a meeting of the volunteers has been arranged for 26<sup>th</sup> November. A new shed for the equipment is needed. A grant of £300 was received last year & nothing was spent on salt due to the mild weather. After discussion it was **RESOLVED up to £450 can be spent on a new storage shed.** **238/14**
- 20. Community Land on West Garth** Councillor Seaward reported a reasonable response had been received from people interested in joining a committee. SBC are to be contacted to establish what would be allowed on the land.
- 21. Cayton in Bloom** Councillor Mrs Hudson reported the Christmas Fayre had not been very well attended.
- 22. Clerk's report** – the report had been circulated prior to the meeting. The clerk had reported the council's policies and procedures need to be updated in line with new legislation. It is her aim to update matters during December/January.
- 23. Reports from meetings attended** Councillor Mrs Gregory reported on the Filey CAP meeting & Councillor Hood reported on the Flood group meeting.
- 24. Meeting reminders** members were reminded of the following meetings:-
- Snow Group 26<sup>th</sup> November 10am
  - Recreation & Amenities 1<sup>st</sup> December 11am
  - Finance 1<sup>st</sup> December 9.30am
- 25. Items for circulation** the following items were made available for circulation: Scarborough Borough Council Yorkshire Bathing Water results; RAY letter about Business Energy Prices; Country Air Autumn 2014; Cayton in Bloom Meeting 11/11/14; Countryside voice Winter 2014; Field work Winter 2014; Jubilee Hall Insurance Valuation; Y/Water ownership sewage pumping stations; McCain News; Clerks & Councils direct November 2014; Eastfield Parish Council - Eastfield paths strategy; Information closure A64.
- 26. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting is Tuesday 9<sup>th</sup> December 2014 at 7pm.

Signed ..... *Roberta Swiers* .....

Date ..... 9th December 2014 .....