

**Cayton Parish Council**  
**Ordinary meeting 10<sup>th</sup> December 2013 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, Hood, O'Pray, Rowlands & Seaward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley. Borough Councillor Simon Green, 1 member of the public & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **247/13**
  
2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. No declarations were made.
  
3. **Apologies** – had been received from PC Charlton NY Police. It was **RESOLVED the apology is accepted.** **248/13**
  
4. **Public Participation** –the resident present did not wish to say anything.
  
5. **Police Report** The report had been circulated prior to the meeting. Apologies had been received from the police so the report was not discussed. The clerk reported on the NYCC Speed Management Protocol & provided information from NYCC Highways relating to speeding on Main St earlier in the year. The clerk is to find out more about the report & Councillor Rowlands will take up the matter of reporting incidents at the next Filey CAP meeting. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **249/13**
  
6. **Reports from Borough & County Councillors** Councillor Blackburn reported on village issues completed & still to be done. Borough Councillor Green reported cars at Cayton Bay are parking at night facing against the direction of the traffic flow. The clerk is to report the matter to the police. **It was RESOLVED the Councillors be thanked for their reports.** **250/13**
  
7. **Minutes to receive, approve & sign the minutes of:** - Full Council meeting held 19<sup>th</sup> November 2013. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **251/13**
  
8. **Planning:-**
  - a) **Meeting with Yorkshire Water** has been arranged for 11<sup>th</sup> December 2013 at 10am.
  - b) **Barratts** Councillor Hood reported "waste" is still being collected 3 times a week. 12 properties have been sold on the top site. Remaining houses constructed but will not be finished at present. Mark the site manager is moving on.
  
9. **Village Maintenance** members received a report from the chairman of the committee Councillor O'Pray. Councillor Rowlands asked if 2 dog fouling signs can be made available at Cayton Bay. The clerk to arrange this. Councillor Rowlands reported from his CAP meeting that if good quality CCTV footage which can identify people is available, the police will pass this to the dog warden who will warn & then enforce if necessary.
  
10. **Recreation & Amenities** members received the minutes of the meeting held 2<sup>nd</sup> December 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 243/13 to 246/13 inclusive being accepted by the full Council and action taken thereon as necessary.** **252/13**  
 Councillor Mrs Liley chairman of the committee asked for help with pre judging of properties on 16<sup>th</sup> December.

**11. Finance –**

a) members received the minutes of the meeting held 22<sup>nd</sup> November 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 231/13 to 240/13 inclusive being accepted by the full Council and action taken thereon as necessary.** 253/13

• **Expenditure Budget 2014/2015** it was **RESOLVED to accept the recommendation of the Finance committee and approve an expenditure budget of £43,300.** 254/13

• **Precept 2014/2015** it was **RESOLVED to accept the recommendation of the Finance Committee & set a precept of £25,800.** 255/13

b) **Jubilee Hall floor** the Bowling Club have highlighted that the floor is not level in front of the windows. A quote for work of £480+VAT had been received. They had suggested that an application is made to The Southern Parish Cluster for a grant. After discussion it was **RESOLVED a grant would be applied for ino Cayton Parish Council as owners of the hall.** 256/13

c) **Schedule of payments** the December schedule of payments had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £15,959.83 be approved & paid with £16,000 transferred from the interest account to cover the payments.** 257/13

**12. Snow Group** Councillor Hood reported on a meeting which had been held on 27<sup>th</sup> November. The group is ready for the first snow fall of the season.

**13. Blacksmiths/Church Access** the clerk reported a letter had been sent to Mr & Mrs Brent as agreed to at the November meeting. The statutory Declaration form had been passed out to members. The matter is being left with the Parochial Church Council.

**14. Killerby allotment lease** Councillor Rowlands reported a communication had been received from North Yorkshire Law requesting completion of a Statutory Declaration. It was **RESOLVED the clerk will make arrangements with a local solicitor for the form to be sworn by Councillors Mrs Swiers & Rowlands. The fee for each of £7 can be paid.** 258/13

Councillor Blackburn asked about the possibility of space being found in the cemetery. The clerk advised she will make a report to the members at the January 2014 meeting.

**15. Tennis Club** Councillor Blackburn had nothing to report.

**16. Cayton in Bloom** Councillor Mrs Hudson had nothing to report.

**17. Clerks report** the clerk had nothing to report.

**18. Reports from meetings attended –** Councillor Rowlands reported on the Filey CAP meeting & Councillor Hood on the CRAG meeting.

**19. Meeting reminders** members were reminded of the following meeting –

- Property Judging 16<sup>th</sup> December.
- Cluster 20<sup>th</sup> January 2014.
- Carols & Presentation Night 18<sup>th</sup> December

**20. Items for circulation** the following items were made available for circulation: White Rose update December 2013; NYCC Speed Management protocol; LCR Winter 2013.

**21. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting as Tuesday 21<sup>st</sup> January 2014 at 7pm.

Signed  
Chairman

*Roberta Swiers*

Date 21st January 2014