

**Cayton Parish Council**  
**Ordinary meeting 15<sup>th</sup> October 2013 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, Hood, O'Pray, Rowlands & Seaward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley. Borough Councillor Simon Green, PCSO Rowland Baxter NY police & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **190/13**
  
2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillor Mrs Liley declared an interest in agenda item 11. It was **RESOLVED the declaration is accepted.** **191/13**
  
3. **Apologies** - none made.
  
4. **Public Participation** – none present.
  
5. **Police Report** The report had been circulated prior to the meeting. This and other issues relevant to the police were discussed with Rowland. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **192/13**
  
6. **Reports from Borough & County Councillors** Councillor Blackburn reported he is meeting with Nick West in the next week or so. He will discuss with him the area at the end of West Garth with Station Road which has been grassed by Barratts but needs to be a footpath; Cllr Rowlands asked about the lamp posts in the middle of the new footpath on West Garth. Councillor Blackburn will take this up with Nick. Borough Councillor Green had nothing to report. **It was RESOLVED the Councillors be thanked for their reports** **193/13**
  
7. **Minutes to receive, approve & sign the minutes of:** - Full Council meeting held 17<sup>th</sup> September 2013. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **194/13**
  
8. **Planning** Councillor Rowlands addressed the members:
  - a) **members received the response made in respect of the following planning application:-**
    - **13/01797/FL Barratts** non material amendment relating to conservatories. No objection. **It was RESOLVED to confirm the response made in respect of this application.** **195/13**
  - b) **The following matters were discussed:-**
    - **Development Control Investigation re 3 Carr House Lane** – the response received from SBC had been circulated prior to the meeting. No further action is to be taken.
    - **Barratts** the response received from SBC to our letter of 29<sup>th</sup> July which had been circulated prior to the meeting was discussed. The land is still owned by Barratts. When Barratt's transfer the land to SBC it will be accompanied by a commuted sum for maintenance at which point SBC will take responsibility for maintenance until the long term future use of the land is determined. It was suggested that if there are issues about the ditch now & for the future, the matter is taken up with Barratts themselves & Yorkshire Water & the Environment Agency. Councillor Hood explained about the involvement of the Flood Group concerning this matter & suggested arranging a meeting with YW, EA, Barratts overall site manager & Andy Crossley SBC engineer with Flood Group members. YW & EA have been aware of the problem for months with nothing being done. After discussion it was **RESOLVED a letter would be sent to Andy Skelton Director of Service Delivery at SBC also the "managers" of YW & EA.** **196/13**

**Councillor Hood** reported following his meeting with the site manager. Sewerage from the houses & workman use is now being collected at the bottom site & taken away 3 times a week. Cars being parked on both sides of West Garth had caused problems for the bus & residents were having difficulty knowing where to get the bus

due to the number of parked cars. Cllr Blackburn said he would look into having the “bus stop” put back & also having cones put out by Scarborough Borough Council.

**9. Village Maintenance** members received a report from Cllr O’Pray chairman of the committee. Village litter bins will be discussed at the next meeting on 28<sup>th</sup> October. Councillor Rowlands asked if the hawthorn hedge on Lime Kiln Lane corner could be trimmed. Dave to be asked to do this.

**10. Recreation & Amenities** members received the minutes of the meeting held 9<sup>th</sup> October 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 187/13 to 189/13 inclusive being accepted by the full Council and action taken thereon as necessary.** **197/13**

Councillor Mrs Liley chairman of the committee also reported there had been a problem with one of the schools having difficulty getting the posters completed. Stewarding for the Bonfire - members who are able to attend need to pick up a high vis jacket from the clerk. After discussion about the Star Christmas tree it was **RESOLVED to purchase a 14/15ft Norway Spruce for delivery on 6<sup>th</sup> December.** **198/13**

**11. Finance – members discussed the following:-**

- **YLCA conference at York on 16th November** – no one to attend.
- **Correspondence from Smiths of Derby about servicing the church clock** – after discussion it was **RESOLVED the Parish Council would not be taking up the offer put forward.** **199/13**
- **Schedule of payments** the October schedule of payments had been circulated prior to the meeting. It was **RESOLVED that the figures totalling £4,412.48 be approved & paid with £3,000 transferred from the interest account to cover the payments.** **200/13**  
**From the clerks report**
- **Internal auditor** the clerk has secured the services of Andrew Husband clerk at Pickering Town council who does a lot of work locally.
- **External Audit** this had been returned with the comments “on the basis of their review in the opinion of PKF Littlejohn the information in the annual return is an accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met”. It was **RESOLVED the report be accepted & comments noted.** **201/13**

**12. Cayton News** the clerk report she hoped the publication would be printed & ready for delivery for w/end 18/19th October.

**13. Grants** members received the minutes of the working group meeting held 30th September. After discussion it was **RESOLVED that grants be approved as follows:- 1st Cayton Rainbows £250; 1st Cayton Brownie Pack £138.66; Cayton School Sports Club £250; Cayton Corinthians Junior Football Club £140.** **202/13**

**14. Cayton Play Areas Improvement proposals** the clerk reported Tom Mutton Programme Manager, North Yorkshire Coast Groundwork had been in contact suggesting that with the new housing development underway it may be a good time to look at all the children’s play provision in Cayton. After discussion it was **RESOLVED to form a working group of Councillors Mrs Swiers, Mrs Liley & Cllr Seaward to meet with Tom & report back to the Parish Council in due course.** **203/13**

**15. Church access & Public Right of Way** - the clerk reported Rev Phil had spoken to her since the last Parish Council meeting. The Church had approached the Diocese legal advisors who had advised them to obtain letters of testimony from residents covering instances of access to the church over the last 20years or more. These would then be presented to the owners of The Blacksmiths & an easement requested. Rev Phil will keep the clerk informed as matters progress.

**16. West End View allotments** the clerk reported the area had been ploughed & 2 people had taken tenancies with a further person lined up.

**17. Snow Plan** the clerk reported NYCC had enquired whether Cayton Parish wishes to be included in the Winter involvement scheme this season? It was **RESOLVED a reply would be sent confirming this. 204/13**  
We have plenty of salt & a meeting of the volunteers is to be arranged.

**18. Cayton in Bloom** Councillor Mrs Hudson reported the group are presently undertaking the winter planting.

**19. Clerks report** the report had been distributed at the meeting. Items had been discussed under planning & finance. It was **RESOLVED the clerks report is duly noted with a copy attached to the minutes. 205/13**

**20. Reports from meetings attended:-**

- **Yorkshire Local Councils Association 14<sup>th</sup> October** Councillors Mrs Swiers & Rowlands gave a short report.

**21. Meeting reminders** members were reminded of the following meeting –

- Recreation & Amenities 15<sup>th</sup> November 11am.

**22. Items for circulation** the following items were made available for circulation: 4<sup>th</sup> edition September 2013 The Good Councillors Guide; DCLG “Our Place”; Public Sector Mapping OS information; Cayton in Bloom info meeting 8/10/13; YLCA bulletins 23/9;27/9; Welcome to Cayton.

**23. Time & date of the next meeting** it was confirmed that the date of the next Parish Council meeting as Tuesday 19<sup>th</sup> November 2013 at 7pm.

Signed  
Chairman

*Roberta Swiers*

Date 19/10/2013