

Cayton Parish Council
Ordinary meeting 18th June 2013 at 7pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Blackburn, Hood, O'Pray & Rowlands
 Councillors Mrs Hudson & Mrs Kelly. Borough Councillor Simon Green, Inspector Andy Short NY Police,
 1 member of the public & clerk Helen Carter

1. **Notice of meeting it was:- RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972.** **116/13**

2. **The need to declare personal or a disclosable pecuniary interest** –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. No declarations were made.
3. **Apologies** had been received from Councillor Seaward & Councillor Mrs Liley. It was **RESOLVED the apologies are accepted.** **117/13**

4. **Public Participation** – the member of the public asked if anything could be done about vehicles parking across the corner of Lodge Close/with Main Street by the Post Office. Councillor Blackburn said he would report it.

5. **Police Report** the report had been circulated prior to the meeting. The report & other issues were discussed with Andy. He then updated the members in relation to the issues which had been raised at the Parish Assembly in May. PCSO Sue Rowley will shortly be assisted by PCSO Roland Baxter & another PCSO from Scarborough. There should always be a presence in Cayton on Friday & Saturday nights in the future. **Andy was thanked for attending & he left the meeting.**
 It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **118/13**

6. **Reports from Borough & County Councillors** Councillor Blackburn reported patching work on various roads in the village will be done soon & more footpaths will be done later in the year. Substantial changes are being made to planning laws. A meeting of the Liaison Committee is to be arranged to discuss the changes with Parish Councils. Councillor Green reported on the decision relating to The Blacksmiths planning application which was approved. The members went on to discuss making application for a Public Right of Way for access to the Church. It was **RESOLVED that the clerk would look into this & discuss it with Les Hutchinson.** **119/13**
 It was **RESOLVED that the Councillors be thanked for their reports.** **120/13**

7. **Minutes to receive, approve & sign the minutes of:** - Full Council meeting held 21st May 2013.
 It was **RESOLVED that the minutes of the meeting be approved & were signed.** **121/13**

8. **Planning Councillor Rowlands addressed the members:-**
 - a) **members received the decision made in respect of the following planning application:-**
 - **13/00046/FL** Blacksmiths Arms application approved.
 - b) **Members received information & discussed information the following:-**
 - Complaints to SBC
 - **769031** re sewage & flooding issues,**770808** handling of Barratts & **827761** non referral to Cayton Parish Council. After discussion it was **RESOLVED Borough Councillor Green would refer the lack of response to these complaints to Jim Dillon Chief Executive SBC.** **122/13**
 - **827674** Electronic Planning the latest response from David Walker Planning Services Manager had been circulated prior to the meeting. After discussion it was **RESOLVED to accept the response & to monitor information provided over the coming months. Also YLCA are taking the matter up with SBC & inviting David Walker to their next meeting.** **123/13**

- **Development Control Investigation re 3 Carr House Lane** an acknowledgement letter has been received.
- c) **Barratts** members received a report from Councillor Hood on the dust/muck problems from the site & also regarding the Beck Hole drain. Although he has spoken to Ellen Gillott SBC Environmental Health, the clerk had not had a response to a letter sent on behalf of the Parish Council. Some residents are monitoring the problem & intend applying for a Council Tax reduction. After discussion it was **RESOLVED a letter would be sent to Andy Skelton Director of Service Delivery SBC about the lack of response to our issues.** 124/13
- 9. Village Maintenance** members received a short report from the Chairman of the Committee. Repairs need to the Jubilee Hall wall were discussed, the clerk has been in contact with a local builder to assess the matter, his report is due & it was **RESOLVED to delegate power to the Chairman of the Village Maintenance Committee & the clerk to get whatever work was necessary done.** 125/13
- 10. Finance:-**
- members received the minutes of the meeting held 31st May 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 111/13 to 115/13 inclusive being accepted by the full Council and action taken thereon as necessary.** 126/13
 - **Internal Auditors report** a copy of the report had been circulated prior to the meeting. The audit had been undertaken on 3rd June. The report stated “Overall the Council has good controls in place surrounding the financial & other systems with appropriate books of account being properly maintained throughout the year. He had been able to sign S4 of the External Audit report that all control objectives were achieved during the year to a standard adequate to meet the needs of the Council. Although recommendations had been made it can still be regarded that the council & its RFO work to good professional standards including corporate governance”. It was **RESOLVED the report be accepted & comments noted.** 127/13
 - **Annual Statement of Accounts - It was:-RESOLVED to approve and for the chairman to sign the Annual Statement of accounts prepared for year ending 31st March 2013.** 128/13
 - **Annual Governance Statement.** It was:-**RESOLVED to approve and for the chairman to sign the Annual Governance statement in respect to the statement of accounts for the year ending 31st March 2013.** 129/13
 - **Schedule of payments** – had been circulated prior to the meeting. It was: - **RESOLVED that the figures totalling £2,101.29 be approved & paid. A transfer from the interest account to the current account of £29K is required as £27,027.06 is to be transferred to the NS&I account.** 130/13
- 11. Pindar School Crossing** members received the response from the HeadTeacher who has written to NYCC & will ensure the Parish Council is copied into future correspondence.
- 12. Extension of the cemetery** members received the latest response from The Environment Agency. A Risk Assessment is required. The clerk & Councillor Rowlands had made enquiries & it was **RESOLVED Bold Environmental would be invited to complete a Groundwater Risk Assessment at an initial cost of £1,440.** 131/13
- 13. West End View Allotments** the clerk read out the latest communication from SBC asking if local residents would object to greenhouses & polytunnels making the area untied or an eyesore. A response is to be made there is no issue; please can we have the lease.
- 14. Community Land** a total of 36 responses have been received about the land & the general opinion is the land should remain a green area. Under the S106 Agreement the land passes to SBC & after discussion it was **RESOLVED SBC would be contacted to see what their intentions would be if the land was to remain with them.** 132/13
- 15. Cayton in Bloom** Councillor Mrs Hudson reported the BKG completion is to be suspended for this year & the position reviewed in the spring. Judging is 11/7 at 1.30pm. Councillor O Pray reported a resident had approached him about the West End View exit onto Main St & high vegetation. It was agreed that if a formal complaint is received the matter will be referred to NYCC for a definitive response.

16. Clerks report item: - the report had been distributed prior to the meeting. No matters were discussed. It was **RESOLVED the clerks report is duly noted with a copy herewith attached to the minutes.**

133/13

17. Reports from meetings attended

Filey CAP 5th June 2013 Councillor Rowlands gave a report.

YLCA 3rd June 2013 Councillor Mrs Swiers gave a report.

Flood Group 3rd June 2013 Councillors Blackburn & Hood gave a report.

JHMC 14th June 2013 Councillor Mrs Swiers gave a report.

18. Meeting reminders members were reminded of the following meeting

- Village Maintenance 8th July 9.30am

19. Items for circulation the following items were made available for circulation: - Comments re Community Land on West Garth; YCCRP info re AGM; Cayton in Bloom information for meeting 11/6/13; RAY Winter Weather Agents toolkit; NYCC Highways Capital Programme 31/5/13; YLCA Bulletins 17/5, 24/5, 31/5; Email Civil Parking Enforcement; Letter from Tennis club 16/6/13; LCR Summer 2013

20. Time & date of the next meeting it was confirmed the date of the next Parish Council meeting as Tuesday 16th July 2013 at 7pm.

Roberta Swiers

16/7/2013

Signed Date

Chairman