

Cayton Parish Council
Ordinary meeting 19 February 2013 at 6.30pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Blackburn, O'Pray, Rowlands & Seaward
 Councillors Mrs Hudson, Mrs Kelly & Mrs Liley. Borough Councillor Simon Green, 3 members of the public,
 3 representatives from Barratts, Derek Hood and clerk Helen Carter.

1. Notice of meeting it was:- RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **27/13**

2. The need to declare personal or a disclosable pecuniary interest –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillor Mrs Swiers & Councillor Seaward declared an interest in agenda item 12. Councillor Mrs Swiers declared an interest in agenda item 12. It was **RESOLVED that the declaration is accepted.** **28/13**

3. Apologies had been received from Cllr Robinson. It was **RESOLVED the apology is accepted.** **29/13**

Procedural matter - Standing Orders were suspended.

4. Barratts Steve Mattinson (Construction manager), Mark Ratcliffe (David Wilson Homes site manager) and Andrew Dickinson (Springhill site manager) addressed the members concerning the building work being undertaken on West Garth. Questions were taken from the members and also the members of the public who were present. The attached notes cover the main areas discussed. The chairman thanked Steve, Mark and Andrew for attending & they left the meeting along with the 3 members of the public.

5. Public Participation – the members of the public had spoken under agenda item 4.

Procedural matter - Standing Orders were resumed.

6. Police Report The report had been circulated prior to the meeting. No one from NY Police was in attendance. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **30/13**

7. Reports from Borough & County Councillors Councillor Blackburn reported the light on West Garth will be connected on 26th February. Most pot holes have been filled; work on footpaths will begin at the beginning of March. Councillor Rowlands asked about the flooding problems at Killerby, Y/Water had put a camera down & fat was seen. Councillor Green advised he was trying to arrange a meeting with Andy Naylor & that the Flood group now have the matter in hand. Borough Councillor Green reported cars parked at both sides of the road on Mill Lane meant the bus could not get through on 2 occasions. The clerk will mention this to Jason. He also spoke about the Blacksmiths planning application see agenda item 9. **It was RESOLVED that the Councillors be thanked for their reports.** **31/13**

8. Minutes to receive, approve & sign the minutes of: - Full Council meeting held 15th January 2013. It was **RESOLVED that the minutes of the meeting be approved & were signed with amendment made to the date of the next meeting.** **32/13**

9. Planning Councillor Rowlands addressed the members:-

a. Members discussed & decided on the responses to be made in respect of planning applications which had been received:-

- **13/00046/FL** Blacksmiths Arms change of use to 2 residential dwellings - the plans had been circulated to all members. A response is to be made that whilst the Parish Council have no objections to the building

plans as presented, as these would appear to be sympathetic to the ambience of the village, we do have concerns regarding the premise for the change from a Public House to residential use.

- **12/02735/RM & 13/00180/RM** Barratts amended plans -Cllr Rowlands explained the changes are cosmetic & our response will reflect this.
- **13/00315/AA & 13/00317/AA** boards & flagpoles - no objection will be made.
- **13/00182/RM & 13/00287/RM** no objections but concerned about Y/Water having given approval.

b. Members received & discussed information concerning the following :-

- c. **12/01790/HS** 5 Station Rd Cllr Rowlands reported following the meeting with Y/Water at the site. The clerk is to write to the residents of 5/6/7 Station Road requesting that them to report any sewage leakage problems to Y/Water, the Environment Agency & Environmental Health as serious pollution as/Water do not have any record of problems having been reported previously. The area is to be monitored for any future problems.
- d. **Complaints to SBC 769031 re sewage & flooding issues & 770808 handling of Barratts** – no response had been received in respect of either complaint even though the 10 day deadlines had passed & the clerk had sent a chaser. The SBC complaints procedure is to be looked at & the next step taken by the clerk & Cllr Rowlands.
- e. **Electronic planning** members discussed how future applications are to be dealt with. From 1st March it is the intention of SBC to send planning application details to clerks. A response is to be sent to SBC that although we have no objections to receiving the notification of a planning application or the copy of the planning application and supporting letters in electronic format, we need a paper copy of the detailed plans to be sent for the Parish Planning Committee to make a site visit and agree or raise objections based on the plans in context to the application. Equally we have no objection to making our responses in an electronic format.

10. Village Maintenance members received the minutes of the meeting held 28th January 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 15/13 to 18/13 inclusive being accepted by the full Council and action taken thereon as necessary.** **33/13**
Members had no questions & Cllr O'Pray reported the next meeting had been arranged for 25th February.

11. Grants after discussion it was **RESOLVED a grant of £45.95 would be made available to 1st Cayton Brownies.** **34/13**

12. Finance members:-

- received the minutes of the meeting held 8th February 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 22/13 to 26/13 inclusive being accepted by the full Council and action taken thereon as necessary.** **35/13**
Cllr Blackburn reported SBC had offered a 3 year deal for the schedule of works at a figure of £11,540. After discussion it was **RESOLVED that the offer is accepted.** **36/13**
- February Schedule of payments had been circulated prior to the meeting. Details included £25 for the clerk to attend a training session on 9th March at Easingwold & the grant agreed under agenda item 11. It was **RESOLVED that the figures totalling £2,253 be approved & paid with £2,000 transferred from the interest account to cover the payments.** **37/13**

13. Recreation & Amenities members received the minutes of the meeting held 1st February 2013. It was **RESOLVED that the Minutes of the meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 19/13 to 20/13 inclusive being accepted by the full Council and action taken thereon as necessary.** **38/13**
Firework Company information on 3 companies had been distributed by computer links to members. After discussion, it was **RESOLVED that the choice of the R&A committee "The Pyrotex Fireworx Company" be confirmed as the company to undertake the display this year.** **39/13**

It was suggested that an approach is made to Barratts for some sponsorship for the event. The clerk is to write to Barratts.

14. West End View Allotment Lease – the clerk & Cllr Rowlands reported a lease had been received. It did not allow subletting or buildings. SBC are in the process of preparing a revised lease. It was **RESOLVED the lease could be signed by two Councillors when a satisfactory lease is received.** 40/13

15. Killerby Hall Farm allotment lease the lease had been received & it was **RESOLVED the lease could be signed by two Councillors.** 41/13

16. Extension of the cemetery the clerk reported The Environment Agency had been requested to investigate the land for use as a cemetery. Their report should be available for the next meeting. Ron Smith had asked the clerk about laying the hedge. The Parish Council has no objections to him doing this.

17. Community Centre after discussion involving the need for a new building, funding, usage & consideration of a report prepared by Cllr Rowlands “Aims, Objectives & Terms of Reference” it was **RESOLVED the clerk would write to The Chairman of The Village Hall & The Chairman of the Jubilee Hall asking for 3 members from their committees to attend a meeting for discussion about a new Community building.** 42/13

The clerk requested that anytime spent on the Community Centre be classed as extra hours for which she would work overtime to the normal working week. It was **RESOLVED that this was acceptable** 43/13

18. Tennis Club the clerk reported she had spoken to 2 separate planners at SBC about the possibility that in the 1990’s some land on Cayton Low Road had already been changed to Recreational Use. This could not be confirmed. Both planners were of the opinion that a new application would have to be submitted for whatever was being suggested in line with present day legislation. It was **RESOLVED a letter would be sent to the Tennis Club confirming the findings & that Cayton Parish Council has no objections to them seeking planning permission for courts on our land & to keep us apprised of developments.** 44/13

Procedural matter - Standing Orders were suspended.

19. Snow Clearing Group - Derek Hood spoke to the members. A meeting of the volunteers had been held on 13th February. Notes from the meeting were available to all members.

Procedural matter - Standing Orders were resumed.

20. Cayton in Bloom Councillor Mrs Hudson reported an approach to Barratts had been made for sponsorship.

21. August meeting it was **RESOLVED to change the date of the meeting to Tuesday 13th August 2013 at 7pm.**

22. Cayton News a meeting of the committee is to be arranged. The clerk requested Councillors submit articles for inclusion to her by 3rd April.

23. Clerks report the report had been distributed prior to the meeting. It was **RESOLVED the clerks report is duly noted with a copy herewith attached to the minutes.** 45/13

24. Reports from meetings attended:-

- Flood Group 21st January Councillor Blackburn gave a short report.
- Southern Parish Cluster 21st January Councillor Mrs Swiers & Councillor Blackburn reported grant funding of £8,000 had been allocated to 11 projects in local villages.
- Jubilee Hall Management Committee 25th January Councillor Mrs Swiers gave a short report.

25. Meeting reminders members were reminded of the following meeting:-.

- Roads Liaison 21st February 7pm
- Village Maintenance 25th February 9.30am

26. Items for circulation the following items were made available for circulation: - Police & Crime Commissioner Consultation & your Voice; Monthly Parking Figures; YLCA 11/1, 25/1 .8/2, 15/2 NYCC Minerals & Waste Development update Feb 2013; White Rose update.

27. Time & date of the next meeting it was confirmed the date of the next Parish Council meeting as Tuesday 19th March 2013 at 7pm.

Signed*Roberta Swiers*..... Date ..19/3/2013.....
Chairman