

Cayton Parish Council
Ordinary meeting 20th November 2012 at 7pm Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman), Councillors Blackburn, O'Pray, Robinson, Rowlands & Seaward Councillors Mrs Hudson, Mrs Kelly & Mrs Liley. Borough Councillor Simon Green, 1 member of the public, PCSO Simon Clapcott & PC Helen Crane from NY Police & clerk Helen Carter.

1. Notice of meeting it was:- RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **193/12**

At this stage, the clerk reminded the members about the statutory and other provisions governing or affecting the running of the Council and their obligations under the Code of Conduct and Standing Order Regulations.

2. The need to declare personal or a disclosable pecuniary interest –The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Council's Code of Conduct. Councillor Mrs Swiers declared an interest in agenda items 9, 10 and 12. It was **RESOLVED that the declarations be noted.** **194/12**

3. Apologies - none made.

4. Public Participation the member of the public raised his concerns about the effect cutting down the hedges at Estill Close Play area had had on his and the neighbouring properties.

5. Police Report Simon introduced PC Helen Crane who has joined the Filey team. The report had been circulated prior to the meeting. This & other matters of relevance to the police were discussed with Simon and Helen. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **195/12**

Simon & Helen were thanked for attending & they left the meeting.

6. Reports from Borough & County Councillors Councillor Blackburn reported footpaths in Green Croft Gardens, West Garth & Main Street should be done shortly. Councillor Blackburn will take up with NYCC extension of the bus stop on Station Rd & connecting up of the street light on West Garth. Removal of the tree at 3 Main Street was also discussed, a price for removal is to be obtained by the clerk and a request then made to NYCC that the tree is removed and the Parish Council are reimbursed.

Borough Councillor Green passed on information about rubbish collection rounds; he had attended a meeting with The Environment Agency & Derek Hood about discharging into open ditches; any incidents of backing up, over flowing sewers should be reported as "Serious Pollution" to the authorities.

It was RESOLVED that the Councillors be thanked for their reports. **196/12**

7. Minutes to receive, approve & sign the minutes of: - Full Council meeting held 16th October 2012. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **197/12**

8. New Code of Conduct - information has been received from YLCA advising that NALC have made further changes to the model document. The revised document had been circulated to all members prior to the meeting. **It was RESOLVED to adopt the August version of the NALC Code of Conduct document.** **198/12**

9. Planning information about delegation to the clerk had been circulated prior to the meeting.

a. No new applications had been received.

b. Members received & discussed information concerning the following applications:-

- 12/01790/HS 5 Station Rd the response from SBC covering all aspects of the work being undertaken was discussed. The Parish Council have concerns about the amount of development at the property &

in particular drainage & diversion of the sewer. It was **RESOLVED a letter would be sent to SBC & copied to Y/Water again expressing our concerns.** 199/12

- 12/01846/HS 145 West Garth – full planning permission has been granted.
- Appeal re Field 8856 B1261 Cayton – the appeal was dismissed.

10. Village Maintenance members received the minutes of the meeting held 12th November 2012. It was **RESOLVED that the Minutes of the above meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 191/12 to 192/12 inclusive being accepted by the full Council and action taken thereon as necessary.** 200/12

The following were discussed:-

- **George Wilson Beds** a list of new plants has been received from SBC the clerk to discuss the amount of labour to be charged by SBC for the planting.
- **Church Yard Trees** the residual work will be done commencing 27th November, at this stage the stumps are to be killed off rather than ground down.
- **Millenium Garden Path** the offending ash tree roots cannot be pruned as this would damage the tree & make it unstable. Warning signs are to be displayed in the area and the matter looked at again when the weather is more favourable.
- **Coulston Drain** Councillor Robinson raised the issue of leaves blocking the grille near Rod & Jenny Fenton's property & the 2 elders which need cutting back or removing. Simon advised he would ask McCain to clear the leaves & McCain will reduce the elder but the roots are stabilising the bank so they cannot be removed.
- **Bus stop bin** the clerk to ask SBC to relocate a bin to the end of Chapel Lane.

11. West End View Lease information received from SBC had been circulated prior to the meeting. After discussion

- it was **RESOLVED the clerk is to ask SBC about condition 5 with respect to sheds/greenhouse/polytunnels & fencing & subject to a satisfactory response to accept the terms.** 201/12
- it was **RESOLVED Dave Swiers could clear the area, strim it & sort out the fencing.** 202/12

12. Finance members:-

- approved mileage for Councillor Seaward to attend the CPRE AGM at Whitby on 28th November 2012.
- **2013/2014 budget** members were requested to submit information for inclusion by 7th December when the Finance Committee next meet.
- **November Schedule of payments** – had been circulated prior to the meeting. It was: - **RESOLVED that the figures totalling £2,326.13 be approved & paid with £2,000 transferred from the interest account to cover the payments.** 203/12

13. Recreation & Amenities members received the minutes of the meeting held 26th October 2012. It was **RESOLVED that the Minutes of the above meeting, as circulated & taken as read, be & are hereby approved as a true & correct record of the proceedings thereat, with resolutions 187/12 to 190/12 inclusive being accepted by the full Council and action taken thereon as necessary.** 204/12

Councillor Mrs Liley thanked all the Councillors who had helped out with the bonfire & the morning after with the clean-up. The Christmas events are now being planned, 17th December pre viewing of properties with Carol singing & presentation of prizes at The Star on 19th December.

14. Grants the minutes of the working group meeting held 5th November 2012 had been circulated prior to the meeting. It was **RESOLVED that applications from 1st Cayton Rainbows for £250 & Cayton School Football Club for £250 be approved.** 205/12

15. Snow Plan the clerk reported a meeting with the volunteers had been arranged for 21st November at 10.30am. After discussion it was **RESOLVED 1 tonne of salt/grit could be ordered from NYCC.** 206 /12

16. Community Asset Transfer the expression of Interest for a Community Asset Transfer relating to the Land at West End View had been completed by the clerk & Councillor Rowlands. It was **RESOLVED to submit the application form to SBC.** 207/12

17. Village Green Councillor Seaward thanked Councillor Blackburn for sorting out the forms. Eastfield Parish Council have recently submitted applications & the clerk is to ask the Eastfield clerk for help submitting our form.

18. Training Course Councillor Seaward reported he had attended a YLCA training session on 26th October. Parish Plans were discussed & having looked at our plan which was last updated in 2008 he suggested a working group was set up in the New Year to review our document.

19. Flood Group Councillor Blackburn reported 2 matters had been raised at the group meeting on 20th October:-

Tree 45 Harford Rd this has now been removed by McCain.

Drains in Beverley Road snicket the drain is on private land & the house holders are responsible. It was **RESOLVED a letter would be sent to the 4 households advising them of their responsibility & requesting they ensure the drain is kept clear.** 208/12

20. Cayton in Bloom Councillor Mrs Hudson had nothing to report.

21. Jubilee Hall Front Door after discussion it was **RESOLVED planning permission was not required.** 209/12

22. Clerks report the report had been distributed prior to the meeting. It was **RESOLVED the clerks report is duly noted with a copy herewith attached to the minutes.** 210/12

23. Reports from meetings attended

- **Police & Crime Commissioners Question Time 24th October** - a short report was given to the members by Councillor Rowlands.

24. Meeting reminders members were reminded of the following meetings:-

- Filey CAP 5th December 2012
- Finance meeting 7th December 2012 9am
- Recreation & Amenities 10th December 9.am
- Carol Singing & property judging 19th December 2012

25. Items for circulation the following items were made available for circulation: - SBC 2011/2012 Scrutiny Report; NALC legal topic 81 Pre-Determination; Clerks & councils Direct November 2012; North Yorkshire NOW; Cayton in Bloom minutes 9/10/2012; Yorkshire Bathing Water Partnership information; YLCA information re Standards committee representatives; Countryside Voice Winter 2012; White Rose update November 2012; NALC legal topic 79 Staff Pensions; NALC legal topic 80 members conduct & registration & disclosure of interests.

26. Time & date of the next meeting it was confirmed the date of the next Parish Council meeting as Tuesday 11th December 2012 at 7pm.

Signed *Roberta Swiers* Date 11/12/2012
Chairman