

**Cayton Parish Council**  
**Ordinary meeting 17<sup>th</sup> July 2012 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, O'Pray, Robinson, Rowlands & Seaward, Councillors Mrs Hudson, Mrs Kelly & Mrs Liley. PCSO Simon Clapcott of North Yorkshire police & clerk Helen Carter.

1. **Notice of meeting it was:- RESOLVED :** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **119/2012**
  
2. **The need to declare personal & prejudicial interests** – Councillors Mrs Swiers & Blackburn declared an interest in agenda item 11. **It was RESOLVED that these declarations be noted.** **120/2012**
  
3. **Apologies** none made.
  
4. **Public Participation** There were no members of the public present.
  
5. **Police Report** The report & other issues of relevance to the police were discussed with PCSO Simon Clapcott. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** Simon was thanked for attending and he left the meeting. **121/2012**
  
6. **Reports from Borough & County Councillors** Councillor John Blackburn reported he had spoken to the Director of NYCC Environmental Services about jobs needing doing in the village. He is to arrange a meeting with Nick West & Councillor Mike O'Pray to view areas in the village of concern. £6.5K is to be spent on footpaths in the village. The tree at 3 Main Street has been looked at by Nick West & is to be removed if the Parish Council does not object. After discussion, it was **RESOLVED that Cayton Parish Council does not object to the tree being removed.** **122//2012**  
 He also reported Scarborough Borough Council will not be moving from the Town Hall.  
**It was RESOLVED that the Councillor be thanked for his report.** **123/2012**
  
7. **Minutes to receive, approve & sign the minutes of:** - Full Council meeting held 19<sup>th</sup> June 2012. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **124/2012**
  
8. **New Code of Conduct & Register of Members Interests** - a report from the clerk had been circulated to all members prior to the meeting. Following on from the June meeting, further information had been received from YLCA. A slightly revised final version had been produced by NALC. As Cayton Parish Council adopted the previous version, it was **RESOLVED to accept the amendments to the code as detailed by NALC.** **125/2012**  
 A copy of the final version was made available to all members to keep.  
**Register of Members Interests** a new form produced by SBC had been circulated to members prior to the meeting.
  
9. **Planning members discussed:**
  - **3 East Carr & issues** the response received from David Archer (Strategic Director) had been circulated prior to the meeting. After discussion, although the Parish Council are not happy about what has been said, we will have to accept it & be more prescriptive with our responses to applications in the future. A Neighbourhood Plan may have to be considered at a future date, although this would involve a lot of money & work.
  - **Barratts** Councillor Blackburn reported the matter had been refused by the Planning Committee, Barratts are to appeal and they are to submit a further application.
  - **Street Names the clerk reported** the names have been accepted by the developer & the company. A plan showing the layout with the names was circulated to all members prior to the meeting.
  
10. **Village maintenance** the minutes of the meeting held 9<sup>th</sup> July 2012 were received having been circulated prior to the meeting. Certain matters had been discussed during agenda item 6. Other matters discussed:-  
 George Wilson beds Councillor Mrs Hudson will speak to Roger Burnett & Sheila Johnson (SBC) about pruning of the shrubs. Cllr Blackburn as Borough Councillor will take up the matter of street cleaning on the North side of the village. The clerk is to arrange removal of signs & cones left on West Garth. Dog Fouling notices are to be stored at the Jubilee Hall.

**11. Finance & General Purposes :-**

- The minutes of the meeting held 13<sup>th</sup> July 2012 were received having been circulated prior to the meeting.
- **Schedule of payments** – had been circulated prior to the meeting. It was: - **RESOLVED that the figures totalling £2,298.21 be approved & paid with £2,000 transferred from the interest account to the current account to cover the payments.** **126/2012**

**12. Recreation & Amenities** Councillor Mrs Liley reported a committee meeting had been arranged for 25<sup>th</sup> July at 9.30am. She had been in touch with the schools at Eastfield & a letter was to be sent to them about the Bonfire poster competition.

**13. Councillor Training & week end Conference** - details of the weekend 29/30<sup>th</sup> September are to be circulated in the pink bag. The clerk is to look into completion of The Power of Well Being for Councillors & Quality Status for the Parish Council. It was suggested training arrangements for The Power of Well Being could be made through The Cluster, this is to be an agenda item for their next meeting.

**14. New Allotments** Councillor Rowlands reported the site is up & running with all 17 plots taken. It is hoped the holders will be self-managing with a committee formed. A meeting is to be organised with chairman, secretary & treasurer to formulate rules etc. As this year's fees are based on a year from 1<sup>st</sup> April it has been agreed to reduce next year's fees by 1/3<sup>rd</sup>. Fencing of the area is to be completed. Income to date £480 expenditure £156.

**15. Cayton in Bloom** Councillor Mrs Hudson reported the new wheel is in place on Mill Lane.

**16. Community Asset Transfer Plan** correspondence from SBC had been reviewed by Councillor Seaward. The plan relates to the transfer of SBC owned land or buildings to Parish Councils. Discussion centred on the old allotment land at West End View. It was **RESOLVED that SBC would be contacted to discuss future use of the land as the area is an eyesore at present. The correspondence is also to be circulated in the pink bag & discussed again at the August meeting.** **127/2012**

**17. Clerks report** there was no report to discuss.

**17. Reports from meetings attended –**

- **Cluster 16<sup>th</sup> July** Councillors Mrs Swiers & Blackburn reported Godfrey Allanson is the new chairman. The agreement has been approved & arrangements made for clerks to sign the document on behalf of the member councils. An application form for grant monies of £12K is to be made available for the October meeting, with applications discussed at the January 2013 meeting. A Nil precept for 2013/14 has been set.
- **Flood Group 16<sup>th</sup> July** Yorkshire Water had not attended & a meeting was to be arranged with them to discuss problem areas on Main St at the junction with Harford Rd and Spring Gardens with West Garth. SBC are to carry out a risk assessment of the area around the Coulston drain on Main St as it has been suggested the area is paved.

**18. Meeting reminders members were reminded of the following meetings:-**

- Jubilee Hall Management Committee 20<sup>th</sup> July 9.30am.
- Recreation & Amenities 25<sup>th</sup> July 9.30am

**19. Items for circulation** the following items were made available for circulation:- Parking figures; NALC Briefing re New Code of Conduct; Clerk & Councils Direct July 2012; Cayton in Bloom minutes 12/6/12; Yorkshire Local Councils Association Annual review 2011/12; Community Asset Transfer correspondence 29/6/12; RTP details of Conference 29/30 September 2012.

**20. Time & date of the next meeting** it was confirmed the date of the next Parish Council meeting as Tuesday 14<sup>th</sup> August 2012 at 7pm.

Signed ..... Date .....  
Chairman