

**Cayton Parish Council**  
**Annual & Ordinary meetings 15<sup>th</sup> May 2012 at 7pm Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, O'Pray, Robinson & Rowlands. Councillors Mrs Hudson & Mrs Liley. After co-option Councillors Mrs Kelly & Seaward. Scarborough Borough Councillor Simon Green. Sgt Chris Gosling of North Yorkshire police, 3 members of the public & clerk Helen Carter.

**1. ELECTION OF CHAIRMAN** – Councillor Mrs Swiers was proposed and seconded as Chairman of the Council. It was: - **RESOLVED: that Councillor Mrs Swiers be confirmed as the Chairman of the Parish Council.** **71/2012**

**2. Mrs Swiers** signed the Declaration of Acceptance of Office. The meeting proceeded under her Chairmanship.

**3. NOTICE OF MEETING** it was:- **RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10(2) of the Local Government Act 1972.** **72/2012**

**4. Declarations of Interests** – Councillor Mrs Swiers declared an interest in agenda item 18( later in the meeting). It was: **RESOLVED: that this declaration be noted.** **73/2012**

**5. Election of Vice Chairman** Councillor Rowlands was proposed and seconded. It was **RESOLVED: that Councillor Rowlands be appointed Vice Chairman of the Parish Council.** **74/2012**

**6. Councillor vacancies** members considered 2 applications which had been received. As 2 vacancies exist after consideration, it was **RESOLVED that Mrs Jennifer Kelly & Mr Kevin Seaward be co-opted onto the Parish Council.** **75/2012**  
Members Declaration of Acceptance of Office were signed & the chairman welcomed them onto the Parish Council.

**7. Apologies for absence** None made.

**8. Standing committees** it was:- **RESOLVED that members be appointed as follows for the ensuing year:-** **76/2012**

- **Finance & General Purposes** - Councillors Blackburn, Mrs Liley, O'Pray & Robinson.
- **Recreation & Amenities** – Councillor Blackburn, Mrs Kelly, Mrs Liley & Mrs Swiers.
- **Village Maintenance** - Councillors Mrs Hudson, O'Pray, Robinson & Seaward.
- **Planning (designated as a working group)** – Councillors Mrs Hudson, Mrs Liley, Rowlands & Seaward.

**9. Working groups** it was:- **RESOLVED that members be appointed as follows for the ensuing year:-** **77/2012**

- **Grants** Councillors -Mrs Hudson, Mrs Liley & O'Pray.
- **Cayton News** Councillors - Mrs Kelly, Rowlands & Mrs Swiers.
- **Dog Fouling** Councillors - Mrs Hudson, Rowlands & Seaward.
- **Snow Plan** – Councillors Robinson & Seaward.
- **Street Names** – Councillors Mrs Hudson, Robinson & Mrs Swiers.
- **Allotments** - Councillor Rowlands to be the liaison officer between the Allotment Association & the Parish Council.

**10. Outside committees and organisations** it was:- **RESOLVED that members be appointed as follows for the ensuing year** **78/2012**

**Cayton in Bloom** Councillor Mrs Hudson; **Filey CAP** Councillor Rowlands; **Flood Group** Councillors Blackburn & Robinson; **Jubilee Hall Management Committee** Councillors Mrs Liley & Mrs Swiers;; **Road Liaison** Councillors Blackburn & Seaward; **CPFA** Councillor Mrs Liley; **Cluster** Councillors Blackburn & Mrs Swiers; **Village Hall** Cllr Mrs Swiers; **Yks Coast & Moors** Councillor Blackburn; **Yks Coast Community Rail Partnership** Councillor Blackburn; **YLCA** Councillors Blackburn & Mrs Swiers.

**11. Dates of Full council meetings** these were confirmed as the 3<sup>rd</sup> Tuesday each month except for December when it will be held on the 2<sup>nd</sup> Tuesday; all meetings to commence at 7pm unless otherwise agreed. The date of the August meeting for 2012 has been agreed to as 14<sup>th</sup> August 2012.

**The meeting then proceeded as the ordinary meeting.**

#### **PUBLIC PARTICIPATION**

**The 3 members of the public present addressed the members regarding the situation at Beach View Caravan Park following the site having been purchased by Flower of May Holiday Parks Ltd. After discussion the members of the public left the meeting.**

**12. Police matters** – the police report had been circulated prior to the meeting. Sgt Gosling reported he was now involved with supervising staff not only in this area but covering Whitby & Ryedale. There has been a 27.5% reduction in crime - a lot of work has been done with the camps in the area. It is not possible to separate camp crime figures from village figures until the end of the season. The police continue to work with other agencies in respect of metal thefts, dog fouling & are presently working with NYCC on caravan & motor home parking & tipping of waste. NYCC are putting up signs, the police are reporting incidents back to them to enforce. Councillor Rowlands asked if anything could be done about vehicle parking on the grass verges in Church Lane. Sgt Gosling will ask the local PCSO to speak to vehicle owners. **Sgt Gosling was thanked for attending & he left the meeting.** It was: - **RESOLVED: that the police report is accepted & comments noted.** **79/2012**

**13. Minutes to receive, approve & sign the minutes** of Full Council meeting held 17<sup>th</sup> April 2012. It was **RESOLVED that the minutes of the above meeting be approved & signed.** **80/2012**

**14. Reports from Borough & County Councillors** Councillor Blackburn reported pot holes & work on some footpaths in the village had not yet been completed as crews are working on roads which are to be re surfaced with chippings. Councillor O'Pray reported a possible dangerous pot hole on Lodge Close - Councillor Blackburn agreed to look at it. Councillor Green reported SBC planners are asking Barratts to submit proposals to satisfy drainage requirements. Councillor Blackburn reported, time is running out for Barratts, the application could go to Committee shortly recommending refusal.

**15. Planning** prior to discussion of the applications, a report prepared by the clerk (which was circulated at the meeting) was discussed. **It was RESOLVED to continue delegation of decision making to the clerk (LGA 1972 s 101) & that members of the planning working group would meet to discuss applications & one set of comments would be submitted to the clerk. A review is to be undertaken after 6 months to check if this is working.** **81/2012**

**Planning applications – members discussed the following applications:-**

- **12/00820/FL** - re submission land rear of 27 Main Street, Cayton- a response is to be made relating to drainage issues in the area.
- **12/00569/FL** – removal of condition 11 on planning consent 4/8/273N/FL Cayton Bay Holiday Centre to allow year round holiday use of static caravans on site. After discussion the clerk is to seek clarification from SBC as to whether this impacts on the permanent residency situation. Information to be relayed to the Planning Working Group & a response made.
- **10/00903/OL** Barratts see previous comments.
- **Street names** the response received from SBC had been circulated to members prior to the meeting. Councillor Robinson had discussed the response with the members of the Street Names working group & a response had been prepared. Unfortunately, the information had been received too late for discussion at this meeting & as the clerk had received confirmation from NY Building Control that a reply after the June Parish Council meeting would be in order it was agreed the information would be prepared for member discussion at the next meeting.
- **3 Carr House Lane this matter was brought forward from the clerks report** – the latest response from Caroline Longden (15th May 2012) was read out by Councillor Rowlands. After discussion it was **RESOLVED that as the Parish Council are not satisfied with the actions taken by the planners & Building Control that the matter is referred to David Archer Strategic Director & Derek Bastiman Portfolio Holder for Strategic Planning and Regeneration at SBC. The clerk & Councilor Rowlands will prepare a response.** **82/2012**

**16. Village Maintenance** Councillor O'Pray reported costs for further work to be undertaken in the Church Yard was detailed in the minutes of the Finance meeting held 23<sup>rd</sup> April 2012. The residual work is to be undertaken this year with stump grinding at a later date. The clerk has applied for the TPO's & Fr Allan will be asked to obtain a Faculty. Work is needed on the cemetery gates – through the "Young Offenders" scheme, they may get painted. The clerk is to find out if the work agreed to in the cemetery will be done sooner rather than later. If not soon, Dave Swiers is to be asked to look at the gates. It was suggested Ken Keld who does wrought iron work is approached.

Councillor Rowlands reported that the litter bins from outside West End Stores had been moved by SBC to Lime Kiln Lane and Shelley Close. Councillor Rowlands asked about bids for work to be carried out on the George Wilson beds – the clerk reported the matter is on her list of things to do.

**17. Allotments** Councillor Rowlands reported a meeting had been held at the site with interested parties. An Allotment Association is to be formed, to run the operation. The clerk has the paperwork in hand; he is prepared to liaise between the Association & the Parish Council. The clerk reported there are 14 interested parties; following the meeting 4 have applied for an allotment. Solicitors are dealing with the paper work between the land owner & the Parish Council; the area is to be ploughed. Dave Swiers is to repair the access gate & sort out fencing.

**18. Finance & General Purposes :- members**

- received the minutes of the meeting held 23<sup>rd</sup> April 2012 and it was **RESOLVED to accepted the Receipts and Payments for financial year ended 31<sup>st</sup> March 2012.** 83/2012
- Internal Auditor it was **RESOLVED to appoint David Latham as the internal auditor for 2012/2013.** 84/2012
- The May schedule of payments had been circulated prior to the meeting. It was: - **RESOLVED that the figures totalling £2,301.12 be approved & paid with £2,000 transferred from the interest account to the current account to cover the payments.** 85/2012  
The clerk reported the amount paid for April required amendment due to an incorrect figure for payment to Adverset having been reported. It was **RESOLVED to amend resolution 61/2012 to a figure of £3,559.67.** 86/2012

**19. Recreation & Amenities** members received the minutes of the meeting held 25<sup>th</sup> April 2012. The Chairman reported Overdale, Braeburn & St Georges schools at Eastfield were to be approached regarding the poster competition along with Cayton. The decorated property judging & Carol singing are to be incorporated into one event on 19<sup>th</sup> December with the Mayor in attendance – finer details to be sorted out in due course. Paul Martin has confirmed he is available to do the firework display; Pat Stewart had been approached about providing outside catering for the bonfire event.

**20. Queens Diamond Jubilee** Councillor Mrs Swiers reported a programme of events is being distributed to all households, the programme includes a number for a prize draw to be made on the fun day. Thanks were made to the Parish Council in relation to the mugs.

**21. Parish Assembly** members received the notes from the meeting held on 3<sup>rd</sup> May 2012. The following issues had been raised by members of the public at the meeting :-

- **Killerby Trees and TPO's** the clerk had asked SBC for information following the meeting but a response had not yet been received.
- **Beach View Caravan Park** this had been discussed under the Public Participation period.

**22. Cayton in Bloom** Councillor Mrs Hudson reported a hanging basket display event had been held at the Village Hall on 9<sup>th</sup> May.

**23. Clerks report** was circulated at the meeting. The following were discussed:-

- **Website** following an article in Cayton News, Chris Lee had volunteered to develop a new Parish Council website. A meeting had taken place with Councillor Robinson & the clerk and matters are to be progressed. It was **RESOLVED that a letter be sent to the existing host thanking them for their services.** 87/2012
- A new independent hosting site is needed, Chris Lee had made some suggestions & Councillor Rowlands is to look into others to get best value.
- **Renewal of the domain name [www.caytonparish.org](http://www.caytonparish.org)** is due. After discussion it was **RESOLVED**

renewal for 10 years at a cost of £34.90 plus VAT would be made.

88/2012

24. **Reports from meetings attended** to receive reports from Councillors who attended the following meetings:-

- **Jubilee Hall Management Committee 27<sup>th</sup> April** Councillor Mrs Swiers reported the request for free use of the facilities by Cayton in Bloom had been turned down by the committee. A new floor covering at the front door is to be looked into.
- **Flood Group 11<sup>th</sup> May** Councillor Blackburn reported on the flooding issues that had occurred on Sunday 29<sup>th</sup> April following which the flood group had met. Several residents with concerns about the culvert had attended the meeting. McCain's have put measures in place to minimise the possibility of similar incidents occurring in the future. A meeting is to be arranged with SBC/Highways and residents regarding the Coulston Drain.

25. **Meeting reminders** members were reminded of the following meeting dates & times:-

- **Cluster** – 28<sup>th</sup> May 7pm Evron Centre Filey.
- **Filey CAP** – 6<sup>th</sup> June 2012 7pm Filey Town Council offices.

26. **Items for circulation** the following have been circulated:- Country Air Spring 2012; Glasdon products for local councils; White rose Update March/April 2012; Letter of thanks Jubilee committee; NALC The Queens Speech 2012; Parking figures ; CPRE Fieldwork Spring 2012/ North Yorks branch report/80<sup>th</sup> Anniversary literature.; SBC Gambling Consultation.

27. **Time & date of the next meeting** - the date of the next Parish Council meeting is Tuesday 19<sup>th</sup> June 2012 at 7pm.

Signed.....

Date.....