

Cayton Parish Council
Ordinary meeting held 20th March 2012 at 7pm
Jubilee Hall, Cayton.

Present: Councillor Mrs Swiers (Chairman) Councillors Mrs Hudson & Mrs Liley, Councillors O'Pray & Rowlands, Scarborough Borough Councillor Simon Green, PCSO Tony Bates NY Police, 1 member of the public & clerk Helen Carter.

1. NOTICE OF MEETING RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **34/2012**

After the opening of the meeting, Tony requested that the police reported was dealt with as the first item.

4. POLICE MATTERS the police report had been circulated prior to the meeting. The report & other issues of relevance to the police were discussed with PCSO Tony Bates. It was **RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **35 /2012**

Tony was thanked for attending & he left the meeting.

As a member of the public was present, he was given the opportunity to speak. He addressed the members on issues of noise & possible pollution at McCain's. Councillor Green agreed to involve Environmental Health to do noise & air pollution tests. It was also agreed that a letter would be sent to EH from the Parish Council expressing our concerns following the approach by the resident.

2. THE NEED TO DECLARE PERSONAL & PREJUDICIAL INTERESTS – Councillor Mrs Swiers declared an interest in agenda item 10 & Councillor Mrs Liley in agenda item 14. It was **RESOLVED that these declarations be noted.** **36/2012**

3. APOLOGIES had been received from Councillors Blackburn, Johnson & Robinson. It was **RESOLVED the apologies are accepted.** **37/2012**

5. Minutes to receive, approve & sign the minutes of:- Full Council meeting held 21st February 2012 It was **RESOLVED that the minutes of the above meeting be approved & signed except for a change of names from Robinson to Rowlands for item 13.** **38/2012**

6. Councillor vacancy the letter of resignation from Steve Pye was read out to the members. The chairman reported she had replied accepting the resignation & thanked him for his contribution to the Parish Council during his period of office. The clerk reported the process of finding a replacement had started. It was **RESOLVED that the resignation be accepted by the council.** **39/2012**

7. Reports from Borough & County Councillors - Councillor Blackburn was not in attendance. Councillor Green reported on the Barratt application. Muston & Yedingham Drainage Board have expressed concerns about what Barratts want to do. A date for Committee has not been set. He also briefly mentioned the Neighbour Plans meeting he had attended. "Planning Aid" is prepared to engage with communities in planning. It was **RESOLVED Councillor Green be thanked for his report.** **40/2012**

8. Planning members:-

- received a report from the clerk on the website training.
- received a report from Councillor Rowlands on "**Neighbourhood Plans**" – an involved process of identifying sites, obtaining information, canvassing public opinion before involvement of SBC & a Referendum, not a fast process.
- attendance at "**Supporting Communities & Neighbourhoods in Planning**" at Pickering 31st March. It was **RESOLVED no one would attend; a similar event had been held by SBC.** **41/2012**
- **3 East Carr** – members received the response from SBC. Nothing is to be done by SBC. Councillor Green agreed to have a word with the planning officer & it was **RESOLVED a letter would be sent expressing our disgust that as a Parish Council it is our job to bring matters to their attention but SBC always choose to do nothing about anything we put to them.** **42/2012**

- **Consultation on Affordable Housing Supplemental Planning Document SBC 2012** Councillor Rowlands reported he had read through the documents. SBC are unsure what parts will be acceptable under new legislation. Affordable Housing numbers are to be reduced. It was **RESOLVED a response would be made that it is detrimental to be reducing the number of affordable homes when Scarborough is in need of them.**

43/2012

- **Barratts** an update had previously been received from Councillor Green. Councillor Robinson had produced a report on possible street names which had been circulated to members prior to the meeting. The names were discussed & it was **RESOLVED further worked need to be done before a final list was provided to Building Control. Councillors Mrs Hudson & Mrs Swiers & Councillor Robinson to meet with the clerk to discuss and decide on a final list to be put to the members at their next meeting.**

44/2012

9. Village maintenance Councillor O'Pray reported there had been an issue with getting the bin in the cemetery emptied by SBC. There are still pot holes to be filled by NYCC. The clerk reported most of the village had been swept by SBC who are aware of the problem of weeds in gutters. The spray paint had been mostly cleaned off. One of the snickets leading to The Millenium Gardens had been cleaned up, the clerk to talk to Dave Finch (Parks) as a good job has been done. The clerk is to look into provision of pebbles for the area in the cemetery which is bare in places. The daffodils are out along Mill Lane, there is a gap which will be filled in for next year.

10. Finance & General Purposes the March schedule of payments had been circulated prior to the meeting. It was: - **RESOLVED that the figures totalling £1,801.42 be approved & paid with £2,000 transferred from the interest account to the current account to cover the payments.** 45/2012
Balances held by the Parish Council totalled £31,684.60.

11. Recreation & Amenities Councillor Mrs Liley reported confirmation had been received from Paul Ratcliffe at McCain's that they will be delighted to assist again this year. A meeting is to be arranged prior to the next committee meeting. The clerk had received a response from Osgodby Village Council asking them to consider being involved. They had asked for advice on the type of support required (financial or volunteer help) The clerk had responded "both" if they felt able to do so.

12. Cayton News group the minutes of the meeting held 12th March were received. The clerk hopes to have the edition published for delivery around 11th April.

13. Dog Fouling Group the minutes of the meeting held 5th March were received. A report updating members of discussions with SBC following that meeting had been circulated to members. Councillor Mrs Hudson & Councillor Rowlands are to set out more signs. Councillors may don his vis vests & walk around the village talking to dog owners. A letter for inclusion as a flyer in Cayton News was discussed & agreed to with the letter to be signed by the Chairman. Problem areas are Shelley Close Playing field/ Carr House Lane track & Mill Lane. The clerk is to discuss with Shane Barker SBC about relocating bins; possibly moving the unused one outside West End Stores to Lime Kiln Lane.

14. New cemetery & allotments & West End View – Councillor Rowlands reported T&C had been received from the land owner. The clerk is to arrange to see the council's solicitors to prepare documentation; SBC have confirmed planning permission is not required. The allotment area needs to be fenced off & ploughed. An article has been prepared for Cayton News. SBC will not remove the trees at the West End View site. As matters are now being progressed elsewhere it was **RESOLVED a letter would be sent to SBC advising we are no longer interested & ask that they keep the area clean.** 46/2012

15. Jubilee Hall Committee room damp prior to the start of the meeting Howard Burdock had used his damp meter to test dark patches on the committee room walls. Varying levels of damp were displayed. The clerk reported damp in the walls had been monitored for the past 4 months. It was **RESOLVED the matter would be investigated by Dave Swiers & the findings to be reported to the next meeting.** 47/2012

16. Street light in the snicket members received information about provision of a new street light for the Pastures/Nesfield Close snicket -possible column at one end. It was thought a column would not serve its purpose due to the length of the snicket. Possible solar powered lights on fence posts had been suggested but these would be inadequate in winter months. It was suggested possible ground lights, the clerk to investigate further with NYCC.

17. Parish Assembly the date of the meeting was discussed & it was **RESOLVED that the meeting would be held at 7.30pm on Thursday 3rd May 2012.** **48/2012**

18. Cayton in Bloom Councillor Mrs Hudson reported their 10th Anniversary celebration had gone well & had been well attended. A letter received from the group asking for support from the Parish Council in obtaining free use of the Jubilee Hall from the Jubilee Hall Management Committee had been circulated prior to the meeting. After discussion, it was **RESOLVED a reply would be sent explaining the issue was not a Parish Council matter; the Parish Council are unable to put pressure on the Jubilee Hall Management Committee with regard to how they run their business. The group should write direct to the Jubilee Hall Management Committee.** **49/2012**

19. Clerks report the report had been distributed prior to the meeting. Items discussed were:-
Money received from the late George Wilson - £15K had been received from the solicitors "for the upkeep of "Barbara's beds" opposite 80a West Garth". The money is to remain ear marked for this purpose in the Parish Council accounts; invested for maximum growth. It was suggested a tender process is carried out for maintenance - the clerk explained a tender process is to be undertaken for grass cutting etc in the village for 2013 onwards & this could be included as a separate matter.
Additional hours for the clerk – the clerk left the room. After discussion it was **RESOLVED the clerk could work an additional 10 hours from now to the next meeting.** **50/2012**
 It was **RESOLVED the clerks report is duly noted with a copy herewith attached to the minutes.** **51/2012**

20. Reports from meetings attended – reports were received on:-

- **Filey Cap 22nd February-** Councillor Rowlands reported Roger Burnett (SBC) is working with the Probation Service on a project undertaking work in cemeteries to replace headstones & tidy up areas. It was **RESOLVED the clerk would contact RB & ask that Cayton Parish Council is considered for inclusion at a future date.** **52/2012**
 Filey Police are moving from their existing building to The Evron Centre, no date has been agreed to There has been a significant drop in the crime figures for both Cayton & Filey. Concerns are still speeding & dog fouling. The police are prepared to interview residents who wish to report dog fouling incidents; they will sign a statement rather than the resident having to go to court.
- **Roads Liaison 23rd February** information provided by Nick West (NYCC) will be made available in the pink bag.

21. Meeting reminders members were reminded of the following meetings:-

- Cluster 26th March 7pm
- Flood Group 16th April 10am
- Finance 23rd April 9.15am
- R&A 25th April 9am
- JHMC 27th April 9.30am

22. Items for circulation the following items were made available for circulation:-
LCR Spring 2012; Cayton in Bloom minutes 14/2/2012; SEN "Name the Dirty Dog owners" / "Local Groups given a cash boost" articles; Roads Liaison meeting 23/2/12 information from Nick West; Leaflet Rural community Buildings -RAY.

23. TIME & DATE OF THE NEXT MEETING it was confirmed the date of the next Parish Council meeting as Tuesday 17th April 2012 at 7pm.

Signed Date
 Chairman