

**Cayton Parish Council  
Ordinary meeting 21st February 2012 at 7pm  
Jubilee Hall, Cayton.**

**Present:** Councillor Mrs Swiers (Chairman), Councillors Blackburn, Johnson, O'Pray, Pye, Robinson & Rowlands. Councillors Mrs Hudson & Mrs Liley. Scarborough Borough Councillor Simon Green. PCSO Jason Johnson of North Yorkshire police & clerk Helen Carter.

1. **NOTICE OF MEETING RESOLVED** : That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **20/2012**
  
2. **THE NEED TO DECLARE PERSONAL & PREJUDICIAL INTERESTS** - Councillors Mrs Swiers declared an interest in agenda item 9 & Mrs Liley in agenda item 12. **It was RESOLVED that these declarations be noted.** **21/2012**
  
3. **APOLOGIES** none.
  
4. **POLICE MATTERS** the police report had been circulated prior to the meeting. The report & other issues of relevance to the police were discussed with PCSO Jason Johnson. **It was RESOLVED that the police report be accepted & comments noted with a copy attached to the minutes.** **22/2012**  
Jason was thanked for attending and he left the meeting.
  
5. **Minutes to receive, approve & sign the minutes of:-** Full Council meeting held 17<sup>th</sup> January 2012 **It was RESOLVED that the minutes of the above meeting be approved & signed.** **23/2012**
  
6. **Reports from Borough & County Councillors** Councillor John Blackburn reported the patching team had been round the village & filled in all pot holes; the road works on Main St, ( past Russell's) will be completed next week; the footpaths corner Station Rd & Main St & by The Millenium Gardens will be repaired within the next 2 weeks. The bus stop area on Station Rd is to be extended to resolve parking problems in the area. There is to be no rise in NYCC Council Tax. Councillor Mrs Swiers reported she is monitoring street light No 13 on Main St as it is going on/off -if problems continue, Councillor Blackburn will take up the matter with Street Lighting. Councillor Green reported the Barratt application will probably go to Committee in April. **It was: - RESOLVED that the Councillors be thanked for their reports.** **24/2012**
  
7. **Planning**  
**Yorkshire Local Councils Association (6/2) meeting which Planning Manager Jill Low** Councillor Mrs Swiers reported many questions had been asked by the Parish Council members in attendance – details to be included in the monthly circulating.  
**Response sent to Scarborough Borough Council re Barratts** the response had been circulated to members prior to the meeting. Councillor Blackburn reported 3 members from Y/Water & Nick Read SBC Area Planning Manager had attended The Flood Group meeting on 20<sup>th</sup> February. Y/Water has not agreed to what Barratts are proposing.  
**SBC re training sessions for their Public Access system** – it was **RESOLVED the clerk & Councillor Johnson would attend one of the training sessions.** **25/2012**  
**"Neighbourhood Plans" training seminar on 14<sup>th</sup> March** it was **RESOLVED Councillor Rowlands would attend the evening session at Whitby.** **26/2012**  
Councillor Blackburn reported he would be attending the afternoon session as a Borough Councillor.  
**NY Building Control regarding the street names** a further communication has been received & circulated to all members. **It was RESOLVED Councillors Robinson & Mrs Swiers & Mrs Hudson would meet with the clerk to consider names & report back to the next meeting. A reply would be sent to Building Control advising again that the proposed names were not suitable & that our own suggestions would be discussed & would be available to them after the March meeting.** **27/2012**  
**NYCC re consultation Old A165 Osgodby Hill, Cayton Bay & Old A165 Filey Rd** - no waiting at any time - after discussion it was **RESOLVED no objection would be made.** **28/2012**  
**3 East Carr** a response from SBC Building Control dated 15<sup>th</sup> February was read out by Councillor Rowlands. The development differs from the approved application. A visit is to be made next week by a planning enforcement officer. **It was RESOLVED that the clerk would ask for a report following the visit & report to the chairman of planning if required & that the matter be included on the March agenda.** **29/2012**

**Full Council 21.2.2012**

**8. Village maintenance** Councillor O'Pray gave a report as the chairman of the committee. A tour of the village had picked up on issues & a meeting of the committee is to be arranged. As Councillor Blackburn had reported pot holes have been filled in, Councillor O'Pray will check the list to ensure all have been done. The gap in the hedge at Millenium Gardens has been closed off & stepping stones re aligned.

#### **9. Finance & General Purposes**

**Clerk Gratuity** it was **RESOLVED** a letter be signed confirming to the clerk of the Parish Councils intention to pay a gratuity on her retirement. **30/2012**

The letter was signed in the presence of the members & handed to the clerk.

**Schedule of payments** – the February schedule of payments had been circulated prior to the meeting. It was: - **RESOLVED** that the figures totalling **£1,238.63** be approved & paid with **£1,000** transferred from the interest account to the current account to cover the payments. **31/2012**

Balances held by the Parish Council totalled £17,579.34.

**10. Recreation & Amenities** members received the minutes of the meeting held 3<sup>rd</sup> February 2012. Councillor Mrs Liley reported that consideration was being given to using outside caterers subject to McCain approval. A letter is to be sent to McCain's for permission to hold this year's event and asking for a meeting to discuss various matters. Eastfield Parish Council is to be involved & a further request is to be made to Osgodby Village Council asking if they will reconsider last year's decision & join in.

**11. Cayton News group** the members received the minutes of the meetings held 25<sup>th</sup> January & 13<sup>th</sup> February 2012. Delivery by the Councillors was again discussed with each members indicating what they can do. Articles about the Parish assembly & volunteers had been circulated to members prior to the meeting. These were discussed & the final content will be agreed to at the next Cayton News group meeting.

**12. New cemetery & allotments & West End View** Councillor Rowlands reported the landowner was prepared to offer us the land for the allotments & he was drawing up terms & conditions, he will include a provision that if at some future date he needs the land he will be able to take it back. Costs are to be prepared to set up the allotment site & terms & conditions drawn up. The land will need a plough running through it prior to plots being set.

The clerk is to write to SBC about the land at West End View which has been partially cleared. Details of some residents who are interested in allotments are held.

The area for a new cemetery is to be left vacant for the time being. Councillor Blackburn is to look into how "God's Acre" cemetery at Hunmanby operates as this cemetery is run as a charitable concern.

**13. Snow Plan** prior to the meeting a report prepared by Councillor Robinson had been circulated. This detailed information about "work" undertaken after the 2 recent snow falls. Councillors Blackburn & Rowlands expressed thanks to Councillor Robinson & his team of volunteers; there was a lot of positive feedback from residents, although no one volunteered to help. There were reports of individual residents clearing much more pavement than in previous years. There was an apparent encouragement effect from residents seeing Cayton Parish Council-labelled volunteers at work. After discussion it was **RESOLVED** a meeting of the Snow group would be arranged along with the Chairman Mrs Swiers to discuss & decide on the way forward & make plans for next winter following which a report would be prepared for further discussion by the members. No further grit/salt is to be purchased this winter. **32/2012**

**14. Dog Fouling Group** members received the minutes of the meeting held 1<sup>st</sup> February 2012. Posters are to be displayed around the village and pavements sprayed with paint to get the message across that Cayton Parish Council are declaring war on dog owners who allow their dogs to foul pavements & areas in the village or dispose of bags in hedge bottoms rather than bins. A photo opportunity has been arranged with SEN for 10am 25<sup>th</sup> February 2012 at The Bird Garden.

**15. Cayton in Bloom** Councillor Mrs Hudson had nothing to report.

**16. EYMS buses** the response received from EYMS had been circulated prior to the meeting. No further action is to be taken.

**17.** Annual Parish Assembly the date was discussed. The date to be finalised at the March meeting either 26<sup>th</sup> April or 3<sup>rd</sup> May 2012.

**18. Clerks report** the report had been distributed prior to the meeting. It was **RESOLVED** the clerks report is duly noted with a copy herewith attached to the minutes. **33/2012**

**19. Reports from meetings attended –**

- Yorkshire Coast & Moors 18<sup>th</sup> January no one had attended.
- Flood Group 23<sup>rd</sup> January & 20<sup>th</sup> February **the minutes are included in the circulating bag.**
- Jubilee Hall Management Committee 27<sup>th</sup> January **the minutes are included in the circulating bag.**

**20. Meeting reminders members were reminded of the following meetings:-**

- Filey CAP 22<sup>nd</sup> February 7pm
- Roads Liaison 23<sup>rd</sup> February 7pm
- Dog Fouling meet with SEN Bird Garden 25<sup>th</sup> February 10am
- Cayton News 12<sup>th</sup> March 6.30pm
- Cluster 19<sup>th</sup> March 7pm Filey date may be changed.

**21. Items for circulation** the following items were made available for circulation:-

CPRE How to shape where you live a guide to neighbourhood planning; Agenda Cayton in Bloom February meeting & minutes of January meeting; Letter of thanks Cayton cricket club; Letter of thanks Queens Jubilee Committee; Country Air RAY Winter 2012; White Rose 1/12 January 2012; Letter of thanks Salvation Army; Survey re Highways & Transportation completed; Letter of thanks Sylvia Beadnall re Snow clearing; Article SEN re presentation Bonfire monies; SBC Consultation on Affordable Housing Supplementary Planning Document 2012; NALC Legal briefing Prayers at Council meetings. Minutes as per item 19.

**22. TIME & DATE OF THE NEXT MEETING** it was confirmed the date of the next Parish Council meeting as Tuesday 20<sup>th</sup> March 2012 at 7pm.

Signed ..... Date .....

Chairman